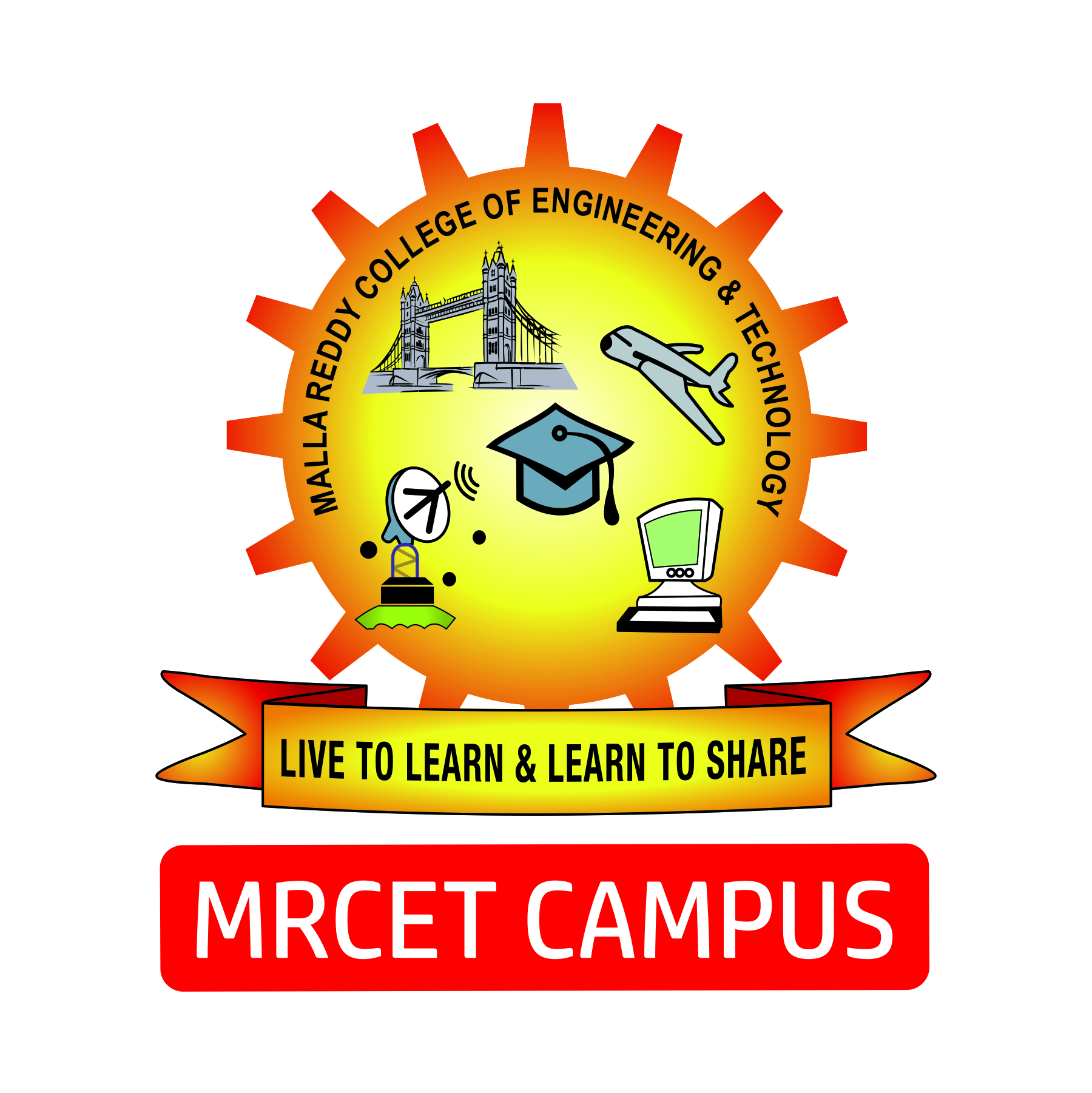
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**MALLA REDDY COLLEGE OF ENGINEERING & TECHNOLOGY**

**(Autonomous Institution – UGC, Govt. of India)**

(Affiliated to JNTU, Hyderabad, Approved by AICTE - Accredited by NBA & NAAC – ‘A’ Grade - ISO 9001:2015 Certified)

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**APPLICATION FOR NAME/FATHER NAME/GENDER CORRECTION**

Date:

Sir,

Sub: Name/Father Name/Gender corrections in certificates/Hall Ticket – Reg.

I,Mr./Ms\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, a student of\_\_\_\_\_\_\_\_\_\_ ( B.Tech./M.Tech/MBA) bearing the

Hall-ticket number requires name corrections as mentioned below.

|  |  |  |
| --- | --- | --- |
| Error exists in | Name Printed on Certificate/HT | Required Correction |
| Name |  |  |
| Father Name |  |  |
| Gender |  |  |

After incorporation of the corrections, the below mentioned certificates are required to be printed:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| S.No. | Year - Semester | Regular | Supplementary **\*** | | |
| Month & Year | Month & Year | Month & Year | Month & Year |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |
| 4 |  |  |  |  |  |
| 5 |  |  |  |  |  |
| 6 |  |  |  |  |  |
| 7 |  |  |  |  |  |
| 8 |  |  |  |  |  |
| CMM |  |  |  |  |  |
| PC |  |  |  |  |  |

\*If more than four appearances in any semester, it should be mentioned overleaf (backside)

Total No.of marks memos: x 500/- =

DD No:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_BANK NAME:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SIGNATURE OF THE CANDIDATE PHONE NO:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### For Office Use

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**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Note: Enclosures: 1. D.D(Fee). 2. Copy of 10th class mark sheet.

3. Original Grade Sheets/ Consolidated Grade Sheets/ Provisional Certificate